



8th Young Researchers Seminar 16 – 18 May 2017 • Berlin, Germany

Call for Tutors



The success of the Seminar is also due to the active participation of **senior professionals ('tutors')** in the evaluation of the papers to be submitted. Moreover, it is their contribution to the discussions, their comments and advices given during the seminar. Therefore, I appeal for the nomination of experienced seniors, with proven publication record (ISI level preferred) to assist in the preparation (evaluation of papers) and to take part in the seminar. The aim is to have 1 tutor per 3 young researchers. The indicative research domains covered during this seminar are:

- Transport economics, policy and transport behaviour
- Transport sustainability and environment
- Transport safety
- Intelligent transport systems (ITS) & traffic management
- Transport civil and road engineering

Nomination of tutors together with a CV, an indication of the preferred domain (out of the 5 proposed), and a mention of a possible previous involvement in the Seminar should be sent to YRS 2017 Organising Committee (YRS2017@dlr.de) and to the ECTRI secretariat (ana.pereira@ectri.org). **Deadline for the nomination of tutors is 29 July 2016.**

Role of tutors

- 1- It is proposed during this Seminar not only to have scientific activities, where the tutors shall moderate the content of the sessions organised under the supervision of the Steering Committee and retroact to the presentations, but also to have networking activities. The presence of the tutors for the whole duration of the Seminar is therefore greatly recommended.
- 2- The tutors are proposed by the Institutes for chairing one of the domains of the Young Researchers Seminar. Then the Steering Committee selects the tutors based on defined criteria and assigns to each tutor 3 to 4 papers composing one session of the Seminar.
- 3- The tutors are first traditional session chairpersons. As chairpersons, they have to:
 - a. chair a session composed of 3 to 4 papers,
 - b. introduce their session,
 - c. take care of the respect of time allocated to each young researcher.
- 4- The tutors are reviewers of the papers, which means they have to:
 - a. read the papers of the young researchers composing their session,
 - b. make written comments before the Seminar,
 - c. have exchanges with the young researchers composing their session before and during the Seminar, in order to help them to improve their papers and presentation.
- 5- During the cross cutting sessions, tutors have to moderate a sort of lesson-learned debriefings. These debriefings are a way to identify, analyse, and capture experiences, what worked well and what needs improvement, so that the young researchers can learn from those experiences. The analysis of the presentations will be done in order to make comments, not only on the scientific

perspective, but also on the form of the presentation. The aim is to advise the young researchers on the way to improve their written and oral presentations. For maximum impact, these lesson-learned debriefings will be done immediately after the session, with results quickly shared among those who would benefit from the gained knowledge. Even if each tutor will decide at best how to organize such a session, there are some mandatory points to respect:

- a. ensure that the session finishes on time to avoid having to shorten the cross-cutting session that is the most important aspect of the Seminar, according to its tutorial/training scope;
- b. do not make a repetitive synthesis of the presented papers;
- c. act as a trainer: observe the problems, point them out and explain how to avoid them the next time;
- d. focus on both the scientific aspects and the presentation;
- e. provide opportunities for exchange and interaction with the tutored young researchers to ensure that the comments made are well understood and thus, helpful;
- f. use something to highlight your message: a slide, a photo/image, a video, an object; whatever you think is effective to leave a mark on them and support them in their future career.

To optimize the organization of such session, tutors are highly recommended to prepare it prior to the Seminar.

- 6- After the Seminar, tutors are a support to the young researchers for helping them fine-tuning their papers for potential publication.
- 7- Tutors are invited to recommend young researchers of their session for award if they think that there is some noteworthy contribution (based on the excellence of both, the oral and the written presentations) and inform the Steering Committee accordingly. To this end, a form will be provided prior to the Seminar by the Organising Committee to the tutors, who should send back their first recommendations no later than **21 April 2017**. The tutors will be again consulted to confirm (or not) their recommendations after their session. Based on these recommendations, the Steering Committee will select the best presentations of the Seminar and award the related young researchers in the final closing session.

Seminar Fees

Tutors are exempted from paying the conference fee. Their hotel costs are covered by the Seminar budget, only travel expenses are at their organisation's cost.

More information

YRS website: www.ectri.org/YRS17

Contact persons: YRS 2017 Organising Committee (YRS2017@dlr.de)
ECTRI Secretariat (ana.pereira@ectri.org)

Supporting organisations

